

## DISTRICT GROUPS FOR STAKEHOLDER PARTICIPATION

District Groups (Responsibility)	Goal of Group – Intended Outcome	Recommended Composition (staff, community members, parents, students)	Time Commitment (meetings per year; duration of meetings)
<b>Governance and Leadership</b>			
Policy (Superintendent)	To review Board of Education policies as needed, and make recommendations to the Board for the update of existing and creation of new policies.	Superintendent District Clerk Board of Education Members (2) Community Members	Monthly (second Monday prior to BOE meetings)
<b>School Improvement Planning</b>			
Shared Decision Making Team (Principals)	To address topics which will lead to the improvement of the educational achievement of all students.	Administrators (3) Teachers (up to 3 from MS/HS and 3 from TJC) Parents/Community Members (up to 3 from MS/HS and 3 from TJC) Paraprofessionals (up to 2) Students (up to 4 in grades six through 12)	Monthly
School Improvement Teams (Principal) – TJC	To review strategic planning documents to ensure progress on goals/action steps and advise on adjustments as needed.	Administrators (2) Teachers (K-1, 2-3, 4-5, Special Education, Intervention [2]) Social Worker/Psychologist Paraprofessional Parents (up to 2) Students (up to 2)	Monthly One Summer Meeting
School Improvement Teams (Principals) – MS/HS	To review strategic planning documents to ensure progress on goals/action steps and advise on adjustments as needed.	Administrators (2) Teachers (Math, ELA, Special Education) School Counselor Social Worker Psychologist Paraprofessional Parents (up to 2) Students (up to 2)	Monthly One Summer Meeting

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Communications/Engagement Committee (Superintendent)	To provide and maintain systems to support open communications and engagement with all stakeholders.	Board of Education Members (2-3) Communications Specialist Community Members Parents Student	Five meetings per school year
<b>Health and Safety</b>			
Safety Committee (Facilities Director)	To maintain all buildings and grounds in a healthy and safe condition at all times by having open communication, addressing issues, and resolving concerns.	Superintendent Director of Facilities Building Representatives (2 principals) Students (1MS/HS) Parent (1) Security Aide School Nurses (2) Board of Education Members (3) Health and Safety Representative	Quarterly meetings
Wellness Committee (Nutrition Director/Athletic Director)	To assess current activities, programs, and policies of the District to ensure a school environment that promotes and protects children’s health, well-being, and the ability to learn.	Director of Food Services Athletic Director Business Manager Principals (2) Teachers (physical education, health, family and consumer science) School Nurses (2) Parents (1 TJC and 1 MS/HS) Board of Education Member (1) Student (1 MS/HS)	Quarterly meetings
<b>Educational Program</b>			
Project Lead The Way Partnership Team (Curriculum Executive Director)	To provide leadership to build and support the growth of the District K-12 Science/ Technology/Engineering/Math (STEM) initiative.	Administrators (3) Parents (up to 2) Teachers (up to 4) Paraprofessionals (up to 2) Students (up to 3) Business and Community Leaders (up to 4)	Four meetings per years

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		Post-Secondary Education Representatives (up to 2) Board of Education Member (1)	
Curriculum Council (Curriculum Executive Director)	To coordinate curriculum planning and development based on educational initiatives as outlined in the strategic plan of the District and aligned with New York State standards.	Curriculum Leaders Teacher Center Director Executive Director of Curriculum Principals (3) Pupil Personnel Services Supervisor Superintendent Students (2) Parents (1 TJC and 1 MS/HS)	
Parent University Planning Group (Curriculum Executive Director)	To organize and provide trainings and/or workshop sessions for parents/community members that assist in the support of children's academic and social-emotional development.	Executive Director of Curriculum Teacher Center Director Teachers (up to 6) Parents (up to 2) Students (up to 2)	
Elementary Grade Configuration Ad Hoc Committee (Superintendent)	To review educational research and advise on elementary configuration (K-5 vs. K-6) by January 2017.	Superintendent Elementary Principal Secondary Principal Pupil Personnel Services Supervisor Elementary Teacher Middle School Teacher Paraprofessional Parents (4) Board of Education Member (1)	September – December  Anticipated four to five meetings
<b>Student Life and Student Activities</b>			
Olweus Coordinating Committee (Assistant Principal) – TJC	To ensure that all components of the K-12 Olweus Bullying Prevention Program are aligned and implemented in the schools.	K-12 Assistant Principal Teachers (up to 8) Social Worker Psychologist Paraprofessionals (up to 2) Parent	Monthly

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Olweus Coordinating Committee (Assistant Principal) – MS/HS	To ensure that all components of the K-12 Olweus Bullying Prevention Program are aligned and implemented in the schools.	K-12 Assistant Principal Teachers (up to 4) Social Worker Psychologist Paraprofessionals (up to 2) Parent Student	Quarterly
<b>Finances</b>			
Budget Advisory Committee (Superintendent and Business Manager)	To provide for parent and student communication about and engagement in the budget process.	Business Manager Superintendent Communication Specialist Board of Education Member (1) Parent/Community Member (1) Student	Three meetings (October – March)
Audit Committee (Business Manager)	To oversee and report to the Board of Education on the annual audit, and assist with understanding and implementing action plans as needed.	Business Manager District Treasurer Board of Education Members (2) Community Member Superintendent	Five meetings per school year
Financial Committee (Superintendent and Business Manager)	To provide a competitive educational program that is financially sustainable for the community.	Business Manager Board of Education Members (2-3) Financial Consultant Parent/Community Superintendent	Three meetings per school year
<b>Information Resources</b>			
Technology Committee (Superintendent)	To provide oversight for instructional and informational technology planning.	Superintendent Executive Director of Curriculum Senior Network Technician Computer Support Assistant Monroe #1 BOCES Regional Information Center Representative Monroe #2 BOCES Instructional Technology Representative	Yearly update of technology plan  Anticipated three meetings with additional subcommittee work

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		Teachers (2 TJC and 2 MS/HS) Librarians (2) Parents (up to 2) Student	
<b>Facilities</b>			
Capital Improvement Ad Hoc Committee (Superintendent, Facilities Director, Business Manager)	To assess facilities, implement and monitor capital projects.	Director of Facilities Business Manager Superintendent Maintenance Mechanic I Head Custodian Health and Safety Representative Board of Education Members (up to 3) Parents (up to 2) Architect/Engineer	Scheduled during capital project planning  Meetings as needed
<b>Student Services</b>			
Special Education Ad Hoc Committee (Pupil Personnel Services Supervisor)	To monitor and review District-wide special education programs in order to ensure the continued success of all students with disabilities.	Pupil Personnel Services Supervisor Special Education Teachers (1 TJC and 1 MS/HS) General Education Teachers (1 TJC and 1 MS/HS) Student Support Staff (1) Parents (up to 2) Students (up to 2)	